**Delaware Unclaimed Property Voluntary Disclosure Program Information Request**

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| A. | Company name, corporate headquarters and address |
| B. | Briefly describe the business activities of the Company and its subsidiaries/affiliates. |
| C. | Company legal entity organization chart/list; including:* State and date of incorporation for each entity
* Note whether each entity is expected at this time to be included in the VDA
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| D. | Did the Company or any of its subsidiaries or affiliates file for bankruptcy protection between 2004 and 2019? |
| E. | Please list the types of unclaimed property that the Company has reported historically and to which states and for which years.  |
| F. | What types of property does the Company expect it will be analyzing and reporting in this VDA? Has the Company ever issued gift cards? Rebates? Had any cash-out merger transactions? |
| G. | Does the Company have a documented record retention policy? How many years are records required to be maintained? What records must be maintained? Are records maintained on-site or off-site? Electronically or hard copy or both? Have there been any systems conversions during the look-back period (since 2004)? |
| H. | Please list any acquisitions made during the look-back period and the nature of the acquisitions (stock v. asset acquisitions). Please include the target company’s state of incorporation for stock acquisitions? |
| I. | If the Company has already started its VDA self-analysis and advanced beyond this introductory phase, please describe the Company’s review progress so that future milestones can be appropriately tailored. |
| J. | Please discuss management’s prior unclaimed property reporting experience and the Company’s available internal resources devoted to the VDA project.  |
| K. | Company contact for the VDA project. |
| L. | Advocate accounting firm contact information, if applicable. |
| M. | Advocate law firm contact information, if applicable. |