**Delaware Unclaimed Property Voluntary Disclosure Program**

 **Information Request: Prior Audit/VDA**

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| A. | Company name, corporate headquarters and address. |
| B. | Briefly describe the business activities of the Company and its subsidiaries/affiliates, include a summary of communications with the offices of the Delaware Department of Finance and/or the Delaware Secretary of State regarding the Company’s unclaimed property compliance history, including prior audits or prior VDA filings. |
| C. | Please provide copy of the Company’s Delaware audit settlement agreement or prior Delaware VDA settlement agreement and all referenced schedules, attachments and/or exhibits to such agreement. |
| D. | Provide the Company’s current entity organization chart including the state and date of incorporation for each entity.  |
| E. | Please submit a spreadsheet of the Company’s post-audit settlement period filings: * Summarize and describe such filing by property type, state and year (both transaction and report year).
* Provide all closing memoranda and/or results from any non-DE unclaimed property audits or VDAs.
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| F. | Describe any material internal practices/policies adopted or modified that resulted from the Company’s prior Delaware or other States audit examinations. |
| G. | Are there any property types not included in the prior Audit/VDA with Delaware that the Company has identified and is now seeking a release? |
| H. | Does the Company have complete records for the post-audit settlement period?  |
| I. | Please list all acquisitions made during the post-audit settlement period and the nature of the acquisition type, stock v. asset. Please include the target company’s state of incorporation for stock acquisitions, and the accounting treatment of potential unclaimed property liabilities assumed by the Company for asset acquisitions. |
| J. | Please provide the Company contact personnel. |
| K. | Please provide the advocate accounting firm contact information, if applicable. |
| L. | Please provide the advocate law firm contact information, if applicable. |